

Agenda

Fair Board

April 20, 2010

5:30pm TO 8:29pm

Fairgrounds Office

Type of Meeting:	Regular Monthly Meeting
	Bob Brekke, Chairman
Note taker:	Debbie Holwegner, Admin. Assistant
Attendees:	Board Members: Bob Brekke, Chris Budeski, Dennis Farnham, Linda Warner, Jeff Wade, Vickie Johnson Staff: Sue Shockley
Resource Persons:	Commissioner Joe Skinner, Foundation Chairman – Tim Kuhlman, 4-H Agent – Danica Jamison
Please read:	Minutes – March 16 Regular Meeting, Financial Reports

0	Agenda Topics	
1	CALL TO ORDER	Chairman
6	PUBLIC COMMENT - Limited to 3 minutes per person	
3	APPROVAL OF MINUTES March 16, 2010 Minutes	
5	FINANCIAL REPORT – Approval of expenditures for March	
6	COUNTY COMMISSION UPDATE	Joe Skinner
10	FOUNDATION UPDATE	Tim Kuhlman
10	4-H UPDATE	Danica or Sue
0	GUEST PRESENTATIONS - NONE	
0	DECISION ITEMS	
5	Consideration and discussion of whether or not the Fairgrounds should reimburse BAH for ½ the cost of the Defibrillator. Our share would be about \$500.	Sue
5	Request from Sheriff to store Command Vehicle in storage building at West Annex – Yes or No – Rent ???	Jeff & Sue
10	Consideration and decision on policy directing Fairgrounds Manager to not contract with persons who have not paid their own subcontractors for Fairgrounds events. (wording from Deputy County Attorney) Recommendation from Policy Committee after meeting with Deputy County Attorney Chris Gray.	
0	Recommendation from Pricing Committee on fees for other County Depts. Committee has not met	Linda
5	Consideration of changing Fair Board meeting date from the 3 rd Tuesday to either the 2 nd or 4 th Tuesday of each month.	Chris
6	Adoption of Special Event Insurance Requirement Guidelines from MACo/JPIA (Emailed to Board to review 1/22/09 & 3-23-10)	

10	Consideration and decision on eliminating barter payment of rental fees	Sue
5	Consideration and decision on staff recommendation to allow the Montana Draft Horse & Mule Association to store their trailer with all their driving equipment on it under cover in the West Annex. Staff recommends we store it with a fee of \$50/month. It can go into one of the bays in the building along Tamarack.	Sue
6	Consideration of staff recommendation to allow BAHA to erect a temporary 15 x 30 vinyl building at in the west annex and charge them \$30/mo for their use of Fairgrounds property.	Sue
0	COMMITTEE & LESSEE REPORTS	
5	BAHA Update	Julie Keck
5	Baseball Update	Ron Edwards
5	Greenway Range Update	Ken Bruwelheide
5	SAR/EOC Update	Patrick Lonegran & Don Wilson
0	Concert Group Report	No Report
6	2010 Fair & Bozeman Roundup	Sue
5	Contract Committee – Tentative meeting set up for our committee to meet to discuss the changes to BAHA Lease on Tue. April 20 and then another tentative meeting with BAHA representatives on Thu. April 22. The current lease expired on April 15. They have a rental agreement that will carry them through May 30.	Chris
5	Capital Improvements Committee - report on Restroom building	Chris & Sue
2	Policy/By Laws Committee -- Sue is working on skeleton policy manual.	Sue
5	Parking /Pay for Parking Committee - Discuss whether or not it may be feasible to close East Oak Gate and charge for parking in the west annex	Dennis
2	Pricing Committee – Tentative meeting set for 6:30am on April 29 at the Holiday Inn	Linda Warner
2	Volunteers Committee – No report - Meeting is scheduled for April 27.	Sue
3	Marketing Committee – This committee has a tentative meeting set up for Tue. April 27 at noon. Agenda will include new marketing ideas and discuss on possibility of MSU Intern to assist with social marketing.	Jaime/Sue
3	2011 WinterFest Committee Report – This committee will meet on Thu. April 23 at 5:30pm.	Sue
2	CORRESPONDENCE	Sue
6	MANAGER'S REPORT – internship possibilities,	Sue

0	DISCUSSION ITEMS	
2	Consider setting up Fair Board Training	Sue
2	Consider setting up Strategic Planning session for Fair Board	
3	Fairgrounds Clean up	Bob
3	Designation of Fairgrounds property	Joe & Sue
1	County Audit Review of Fairgrounds procedures – we have initiated some new procedures – don’t have complete recommendations yet.	Sue
2	Changes to Fairgrounds General Lease Agreement – staff is working on new format	No report
5	Personnel discussion	Sue
3	ANNOUNCEMENTS	
3	AGENDA ITEMS FOR NEXT MONTH'S MEETING	
1	ADJOURNMENT	
179		